

NAME OF COMMITTEE	Council
DATE	17 February 2015
REPORT TITLE	Collaboration Agreement
Report of	Executive Director of Service Delivery & Commercial Development
WARDS AFFECTED	All

Summary of report:

To consider a Collaboration Agreement between South Hams District Council and West Devon Borough Council to record the basis upon which the Councils will continue to collaborate together.

Financial implications:

There are no direct financial implications to this report. The Collaboration Agreement states the basis on which the Councils will continue to collaborate together and sets out the Councils' respective rights and obligations to each other.

RECOMMENDATION:**That Council RESOLVES to:**

1. Agree the Collaboration Agreement attached at Appendix A
2. Delegate to the Executive Director of Service Delivery & Commercial Development in Consultation with the Leader any minor amendments required to reflect the new structure under T18

Officer contact:

Sophie Hosking, Executive Director of Service Delivery & Commercial Development (email: Sophie.Hosking@swdevon.gov.uk)

Lead Member contact:

Cllr Philip Sanders, Leader of Council (email: Cllr.Philip.Sanders@westdevon.gov.uk).

1. BACKGROUND AND ISSUES FOR CONSIDERATION

1.1 The Collaboration Agreement is a means to formally record the basis upon which South Hams District Council and West Devon Borough Council will continue to collaborate together and to document and regulate their respective rights and obligations to each other.

1.2 The overarching vision of the Agreement is collaboration to reduce costs to enhance the lives of the residents and communities within the Councils' areas.

1.3 Council is asked to approve the Collaboration Agreement attached at Appendix A.

2. LEGAL IMPLICATIONS

2.1 The Councils are subject to a duty under s3 of the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which their functions are exercised having regard to the a combination of economy, efficiency and effectiveness.

2.2 The Agreement needs to be approved by the Council as one of its key documents to ensure the integrity of its governance arrangements.

3. FINANCIAL IMPLICATIONS

3.1 There are no direct financial implications to this report. The Collaboration Agreement states the basis on which the Councils will continue to collaborate together and sets out the Councils' respective rights and obligations to each other.

4. RISK MANAGEMENT

4.1 The Risk Management implications are shown at the end of this report in the Strategic Risks Template.

5. OTHER CONSIDERATIONS

Corporate priorities engaged:	All
Considerations of equality and human rights:	Not applicable
Biodiversity considerations:	Not applicable
Sustainability considerations:	Not applicable
Crime and disorder implications:	Not applicable
Attachments	Appendix A: Collaboration Agreement

STRATEGIC RISKS TEMPLATE

No	Risk Title	Risk/Opportunity Description	Inherent risk status				Mitigating & Management actions	Ownership
			Impact of negative outcome	Chance of negative outcome	Risk score and direction of travel			
1	Collaboration Agreement between the Councils	Failure to agree the terms of collaboration between the Councils and their respective rights and obligations to each other and to ensure that there are mechanisms to cover the eventuality that one of the Councils wishes to withdraw from the collaborative arrangements.	4	4	16	↔	Recommendation to the Council to formalise the Collaboration Agreement with immediate effect	Executive Director of Service Delivery & Commercial Development

Direction of travel symbols ↓ ↑ ↔